



Tumwater Soccer Club

Club Manager

The role of the Club Manager is to facilitate and manage the rollout of each season of soccer for the club. This includes registration of players, communication with parents, communication and coordination with coaches, and the ongoing coordination with TCYSA and WA Youth Soccer.

Duties Include:

- Register and maintain records of teams, players, and coaches as per the guidelines established by TSC and TCYSA.
- Coordinate registration activities with TCYSA and Washington Youth Soccer as required.
- Maintain record of Risk Management status for all registered volunteers as required by TCYSA and Washington Youth Soccer. Including all Board Members, Coaches, Assistant Coaches, Manager, or any other individual over 18 years old who has or may have routine direct or indirect contact or influence on a youth player.
- Register all participating teams in TSC sponsored tournaments and events.
- Coordinate with the School District, Parks Department, and Capital Soccer Fields to reserve fields to be used by TSC teams for practices and games.
- Assign fields to TSC teams for practices.
- Coordinate with TCYSA for assignment of fields for TSC home games.
- Actively manage field reservations during each season to optimize field usage and rental charges.
- Assist in the marking and maintenance of fields used by TSC teams for practices and games.